



EMPLOYEES' CONSULTATIVE FORUM

**WEDNESDAY 28 OCTOBER 2009
7.30 PM**

**COMMITTEE ROOMS 1 & 2,
HARROW CIVIC CENTRE**

**[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTEE RM 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair: Councillor Paul Osborn

Councillors:

**David Ashton
Mrs Camilla Bath
Susan Hall**

**Bob Currie
Graham Henson
Phillip O'Dell**

Employee Representatives

Representatives of HTCC: Ms L Snowdon (2 vacancies)

Representatives of UNISON: Ms L Ahmad Mr G Martin
Ms M Cawley Mr R Thomas
Ms A Jackson (Vacancy)

Representatives of GMB: Mr J Dunbar Ms K McDonald

Reserve Council Side Members:

1. Joyce Nickolay
2. Don Billson
3. Julia Merison
4. Tony Ferrari

1. B E Gate
2. Keith Ferry
3. Navin Shah

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

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HARROW COUNCIL

EMPLOYEES' CONSULTATIVE FORUM

WEDNESDAY 28 OCTOBER 2009

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

3. **Minutes:** (Pages 1 - 4)

That the minutes of the meeting held on 3 September 2009 be taken as read and signed as a correct record.

4. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

5. **Deputations:**

To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

6. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 16 (Part 4E of the Constitution).

7. **Peer Review of the HaRP Project - Housing:** (To Follow)

To receive a report of the Corporate Director – Place Shaping.

8. **UNISON report on Terms and Conditions of Employment:** (Pages 5 - 6)
A report from UNISON.
9. **INFORMATION REPORT - Response to UNISON report on Terms and Conditions of Employment:** (Pages 7 - 12)
Report of the Divisional Director of Human Resources and Development.
10. **Annual Equality Monitoring Report:**
Verbal report from the Human Resources and Development Strategy Manager.
11. **Review of Employee Consultative Forum Decisions of the Last Two Years:**
Verbal report from the Divisional Director of Human Resources and Development.
12. **INFORMATION REPORT - Establishment of a Joint Secretary for UNISON and GMB:** (Pages 13 - 16)
Report of the Divisional Director of Human Resources and Development.

AGENDA - PART II - NIL